**INSTRUCTIONS FOR DOWNLOAD & INSTALLATION OF PRINTER DRIVER**

**Before you continue please confirm.**

1. **That you have administrative rights on your computer, you know the Operating System you are using,**

 **and whether it is 32 or 64 bit.**

 **B) It is useful to know the Default Gateway and Subnet Mask of your network and the TCP/IP Address of**

 **MFP, but not necessary the printer driver installer should find the device automatically.**

 **C) If you need assistance with any of the above please contact your network administrator or IT personnel.**

STEP 1: Open your web browser and go to the following link, **http://www.sharp.ca/en/downloads**

 this should get you to **Product Downloads**.

STEP 2: Select **Active** or **Inactive.**

STEP 3: Click on **Select Category** and select **Document Solutions.**

STEP 4: Click on **Select a Product** and select your machine model # (i.e. **MX3140N**)

STEP 5: Click on **Select a Resource t**hen click **Search**

STEP 6: Now check the **Operating System** to find a match to your operating system.

STEP 7: Now check the driver **Description** to find the best fit (**Read Carefully**)

STEP 8: Go To **Click to Download File**

STEP 9: Once it finishes downloading, Click **open** or, run the downloaded file.

STEP 10: Once started choose **Standard Installation**.

STEP 11: It should start to self install, now just follow the prompts.

STEP 12: Once installed (for pc users) go to the **Devices and Printers** folder found in **Control Panel**

STEP 13: Right click on the new printer just added and open **Printer Properties**.

STEP 14: Click on the **Configuration** tab.

STEP 15: Click **Auto Configuration**

STEP 16: Click to **place dots** opposite the **pointing finger** to enable all applicable features.

STEP 17: Click **apply**.

STEP 18: Click the **Advanced** tab.

STEP 19: Click **Printing Defaults**, (bottom left).

STEP 19: Click on the **Paper** tab, and change or confirm your default paper size. (i.e. **Letter**)

STEP 20: Click on the **Advanced** tab, and then click **Font**,(middle right).

STEP 21: Under **Font Source** change or confirm that the source is set to **Download Fonts**.

STEP 22: Click **Ok, c**lick **Apply,** then click **Ok**

STEP 23: Click on the **General** tab, and click **Print Test Page**, then click **OK**